

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – June 11, 2020

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Members present: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.

1.2 Welcome Visitors

1.3 Flag Salute was led by Emmett Koerperich.

2. AGENDA/MINUTES

2.1 Approve the Agenda for June 11, 2020

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Agenda for June 11, 2020.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

ABSTAIN: None

2.2 Approve the Minutes of the Regular Meeting of May 7, 2020.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Minutes of the Regular Meeting of May 7, 2020.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

ABSTAIN: None

3. RECOGNITION OF RETIREES – Mr. Parisio thanked all the retirees for their service to Willows Unified School District. Mr. Perkins, Mrs. Howard, Mrs. Schlund, and Mrs. Goings were not in attendance and sent their regrets to the Board.

3.1 Mark Perkins

3.2 Inette Howard

3.3 Kristen Schlund

3.4 Aleta Goings

3.5 Dr. Mort Geivett – Mr. Parisio presented Dr. Geivett with an award for his 14 years of service to Willows Unified School District.

MR. PARISIO CALLED A RECESS AT 7:08 P.M.

MR. PARISIO RECONVENED THE MEETING AT 7:10 P.M.

4. PUBLIC COMMENTS – Steve Wood with Golden State Risk Management Authority presented a dividend check in the amount of \$11,670.95. He also presented a check in the amount of \$53,711.20 for Willows Unified's participation in the voluntary best practices program. WUSD received a maximum score and received 10% return of its annual contribution.

5. REPORTS

5.1 **Employee Associations (WUTA & CSEA)** – No reports

5.2 **Principals**

MES – Shirley Williams reported:

- Hired two new 5th grade teachers, Jennifer Porter and Patricia Lev.
- TK teacher, Kathy Parsons, has decided to retire. Currently recruiting for a new TK teacher.
- Working on a plan for reopening school in August. A districtwide survey will be going out to staff and parents.
- Enrollment at the end of school was 617 students.

An Equal Opportunity Employer

- During this time of distance learning, thank you to:
 - Food Services for distributing meals to students.
 - Maintenance and Operations for keeping campus beautiful and safe.
 - Office staff for their hard work.
 - Teachers who turned learning into a virtual classroom in a matter of days.
 - Board and Dr. Geivett for leadership during this time.
- All Chromebooks have been returned with the exception of two.

WIS – Dr. Geivett reported on behalf of Mr. Sailsbery:

- 8th grade graduation was a success. Thank you to Stephanie Southam and Erin Taylor for the planning and execution of graduation. Thank you to Jen Flowerdew and other parents as well as WUSD maintenance and custodial staff for all their help. Thank you to the Superintendent and board members who attended.
- Interviewed candidates for the two 6th grade teaching positions. Made an offer to one of the candidates and is awaiting a decision. Will continue working on hiring the second teacher.
- Erin Taylor and Stephanie Southam have worked hard to get all WIS parents signed up with an email address and Aeries Portal accounts for next year's online registration. All but two parents have portal accounts.
- Putting together a WIS Reopening Committee with WIS staff members for the purpose of gathering input and information relative to the reopening of school in August.

WHS – Mr. Johnstone reported:

- Graduation turned out pretty well considering the circumstances. Graduates were able to walk across the stage to receive their diplomas. The parade turned out very well. Thank you to the parents, community, board members, and staff for all the effort in making this happen.
- Thank you to everyone who helped get the "Sober Grad" party up and going. 90 of 105 students attended, and it turned out great.
- Created a committee to begin planning for the reopening of school in August. Committee has come up with several scenarios that will be looked at and finalized in the coming weeks.
- Thank you to Dr. Geivett for your guidance and friendship and mentorship.
- Greg Kitchen, Athletic Director reported:
 - Thank you to WUSD for a great first year.
 - Still awaiting direction from CIF and the state regarding athletics in the fall. All fall coaching positions have been filled. Fall schedules are mostly completed. Introduced the new varsity football coach, Tyler Michalewicz.

WCHS – Dr. Geivett reported:

- Enrollment at the end of school was 33 students.
- There were six graduates, and five of them attended the modified graduation celebration.
- Did not hold summer school this year, so three students were moved over to Success One and will finish work through GCOE.
- Thank you to the staff for helping to finish up the year.

5.3 Director of Business Services – Debbie Costello reported:

- Shared enrollment and attendance comparison from CBEDS to P-2.
- Current WUSD budget proposed for 2020/21 reflects the impact of the Governor's May Revise proposal which would amount to a \$1.2 million revenue loss for WUSD. State legislature has proposed an education budget that would include much larger funding deferrals instead of the deficit proposed by the Governor. The legislature will be voting on June 15, 2020, but will continue to negotiate with the governor. Recommending delaying adoption of the budget until the legislature votes on its budget.
- Received a developer fee payment in the amount of \$82,152.00 for the construction of a 24 unit apartment building.
- Food service and transportation staff served 71,222 meals to children in the Willows community and outlying areas from March 17 to June 5 while schools were closed.
- WUSD has transitioned to the Summer Food Service Program in partnership with Butte COE. Distributing multiple days' meals on Mondays and Wednesdays with options to pick up at the high school or one of several locations around Willows. Times and locations have been posted throughout the District and on the District website. In the first week, WUSD provided 4,200 meals.
- The P-EBT benefit is still available for all children who attend WUSD schools. Application deadline is June 30, 2020.

5.4 Director of State and Federal Programs – Ellen Hamilton reported:

- WUSD has created a survey for all staff members, parents, and students to get their input in regards to the possible start up scenarios for next school year.
- There were a total of 66 CTE Pathway Completers:
 - Agriscience – 9
 - Agricultural Mechanics – 14
 - Child Development – 11
 - Patient Care – 6
 - Foods – 22
 - System Diagnostics-Auto – 4

5.5 Superintendent – Dr. Geivett reported:

- Still waiting on T-Mobile regarding the 150 hotspots for student use.
- All the water fountains have been installed throughout the district.
- Most of the lighting project has been completed. Stadium lights should be installed by the end of June.
- Maintenance and custodial staff are working on summer projects.
- District is hiring new teachers. Should be able to meet them in August.
- Thank you to WHS and WIS for the graduation ceremonies that were held.
- WUSD is planning for the reopening of school in August. California Department of Education provided a 55-page document regarding guidelines for opening of schools. The guidelines are recommendations, not mandates. Each district needs to work with its local public health department on reopening as it's a local decision. Sites are working on plans, and a survey is going out to all stakeholders (parents, students, and staff) for input. Management team will meet on June 30, 2020, to come up with a tentative plan. Recommend at least one board meeting in July to make final decisions on a reopening plan. Potential dates for a July board meet are July 8th or 9th.
- Emmett Koerperich thanked everyone for making him feel welcome. Very excited to get to work.

5.6 Board of Education Members**Mr. Ward reported:**

- Thank you to all the retirees for all their years of service to WUSD.
- Thank you for all the work that went into the graduation ceremonies, the parade, and Sober Grad.
- Hoping that students can come back to school with some normalcy.

Mrs. Knight reported:

- Thank you to the principals, staff, and parents for their efforts for the events for the seniors including graduation and Sober Grad.
- Thank you to the Food Service department, teachers, and staff for their efforts in getting through the last few months of school.

Mr. Geiger reported:

- Given the current situation, schools did the best they could do for graduations. It was nice to see the community as a whole support the graduates.
- Very concerned about the budget and dipping into the reserves.

Mrs. Taylor reported:

- Congratulations to all the graduates.
- Glad that the seniors were able to walk across the stage. WHS did the best it could for graduation, but kids in the latter group were rushed through. The parade was amazing.
- Thank you to “The Meadows” for allowing the Sober Grad to be held at their venue free of charge. Got it pulled together in 48 hours. 90 of the 105 graduates attended. Thank you to all the parents who stepped up to help. 28 parents stayed the whole time.
- A lot to plan for the reopening of school. Let's respect each other's threshold for safety.

Mr. Parisio reported:

- \$6,000.00 that was not refunded for the busses for the Senior class trip will be passed onto the Juniors for next year.
- \$3,600.00 nonrefundable deposit for the bay cruise will be passed on to the Juniors.
- Six Flags did refund money to the Senior class.
- Money is still left over in the Senior class account and they want to use for a gift for WHS.
- Juniors will pass on money spent on the venue for prom to the Sophomores for next year's prom.
- Thank you to all staff and parents for all the work that went into graduation, the parade, and Sober Grad. The graduates appreciated it.

- Corey Richards will be the President of WHS Boosters.
- Would like maintenance to install a gate on the west side of the cafeteria at Murdock to help keep people from wandering onto campus.

6. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Juan Briones in the amount of \$344.70 for a set of classroom readers at WIS.
2. Accept donation from Kate Peabody in the amount of \$165.00 for the WIS 8th grade Class of 2020.
3. Approve the disposal of damaged and obsolete textbooks at WIS.
4. Approve the surplus of the True Freezer (Asset tag# 08290).
5. Approve Greg Kitchen, David Johnstone, and Emmett Koerperich as California Interscholastic Federation (CIF) League Representatives for the 2020/21 school year.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #20-21-10 through #20-21-16 to attend school in the Willows Unified School District for the 2020/21 school year.
2. Approve Interdistrict Requests for Students #20-21-5 through #20-21-8 to attend school in another district for the 2020/21 school year.
3. Approve the School Plan for Student Achievement (SPSA) for Murdock Elementary, Willows Intermediate, and Willows High.
4. Approve Overnight Field Trip Requests for River Jim to:
 - a. Stony Gorge or Butt Valley Reservoir July 20-22, 2020
 - b. Engelbright or Stony Gorge Reservoir August 3-5, 2020

C. HUMAN RESOURCES

1. Approve employment of Anthony Neuhauser, effective June 2, 2020 for Maintenance Department Summer Help.
2. Approve employment of the following employees for the Summer Program vacancies which will be billed to BCOE CalKidz Summer Feeding Program:

Lead Cook	Cristina Ocampo
Assistant Cook	Nora Ayala
Sarah MacDonald	Food Service Assistant
Lilian Moreno	Food Service Assistant
3. Approve employment of Patricia Lev, MES Teacher, effective August 12, 2020.
4. Approve employment of Jennifer Porter, MES Teacher, effective August 12, 2020.
5. Approve employment of Kristi Hill, WHS Teacher, effective August 12, 2020.
6. Approve employment of Alexandra Matteucci, Part-Time (.5 FTE) WHS Teacher, effective August 12, 2020.
7. Approve prep period buy out for Julio Garcia (Spanish I) for 2020/21 school year.
8. Approve prep period buy out for Caleb Fleming (Anatomy) for 2020/21 school year.
9. Approve appointing Mark Huntley as a Teacher on Special Assignment at WIS for 3 periods (2 periods/1 prep period buy out) - Administrative Coverage Support for the 2020/21 school year.
10. Accept retirement of Kathryn Parsons, MES Teacher, effective June 6, 2020.
11. Approve the following 2020/21 WHS Fall Coaches:

Varsity Football – Head Coach	Tyler Michalewicz
Varsity Football – Assistants	Mike Biggs & Trevor Candelaria
Varsity Football – Volunteers	Kent Thayer, Kyle Carney, Darren Reed
JV Football – Head Coach	Jose Cano
JV Football – Assistant	Jimmy O’Reilly
JV Football – Volunteers	Andrew Lederer, Rich Warren
Varsity Volleyball – Head Coach	Carol Martin
JV Volleyball – Head Coach	Nikeedra Davis
Varsity Girls Tennis – Head Coach	Karen McSpadden
Cheerleading – Head Coach	Becky Biggs
Swimming – Head Coach	Patrick Sears
Cross Country – Head Coach	Robert Stupey

D. BUSINESS SERVICES

- 1. Approve budget revision summary.
- 2. Approve warrants from 5/6/20 through 6/3/20.

Mrs. Taylor moved, seconded by Mrs. Knight to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

ABSTAIN: None

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Action)** Approve Resolution #2019-20-11 Order of Governing Board of Education Election.
Mrs. Taylor moved, seconded by Mrs. Knight to approve Resolution #2019-20-11 Order of Governing Board of Education Election.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

ABSTAIN: None

- 2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0420.4	Charter School Authorization
BP 3551	Food Service Operations/Cafeteria Fund
BP 4112.2	Certification
BP 5141.52	Suicide Prevention
BP 5144.1	Suspension and Expulsion/Due Process
BP 6157	Distance Learning
BP 6172.1	Concurrent Enrollment in College Classes

Mr. Geiger moved, seconded by Mrs. Taylor to approve Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

ABSTAIN: None

- 3. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0430	Comprehensive Local Plan for Special Education
BP 1312.3	Uniform Complaint Procedures
BP 1340	Access to District Records
BP 4112.9/4212.9/4312.9	Employee Notifications
BP 4113	Assignment
BP 4119.42/4219.42/4319.42	Exposure Control Plan for Bloodborne Pathogens
BP 4119.43/4219.43/4319.43	Universal Precautions
BP 4151/4251/4351	Employee Compensation
BP 5141.5	Mental Health
BP 5145.3	Nondiscrimination/Harassment
BP 5148.2	Before/After School Programs
BP 6020	Parental Involvement
BP 6115	Ceremonies and Observances

Information only – no action taken.

- 4. **(Action)** Approve WUSD Member to the Golden State Risk Management Authority Board of Directors for a 2-year term starting July 1, 2020 through June 30, 2022.

Mr. Geiger moved, seconded by Mrs. Knight to appoint Alex Parisio as the WUSD member to the Golden State Risk Management Authority Board of Directors for a 2-year term starting July 1, 2020 through June 30, 2022.

AYES: Geiger, Knight, Taylor, and Ward

NOES: None

ABSTAIN: Parisio

5. **(Action)** Approve the Schedule of WUSD Regular Board Meetings for the 2020/21 school year.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the schedule of WUSD Regular Board Meetings for the 2020/21 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
ABSTAIN: None

B. EDUCATIONAL SERVICES

1. **(Action)** Approve COVID-19 Operations Written Report
Mrs. Taylor moved, seconded by Mr. Geiger to approve the COVID-19 Operations Written Report.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
ABSTAIN: None

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **PUBLIC HEARING:** In accordance with Education Codes §42127 & §52062, a Public Hearing will be conducted at this time to allow public input on the Willows Unified School District's 2020/21 Original Budget. (Available for preview at the District Office, 823 W. Laurel Street, Willows, CA)
President Parisio opened the public hearing at 8:35 p.m.
No comments from the public.
President Parisio closed the public hearing at 8:37 p.m.
2. **(Action)** Approve Resolution #2019-20-12 and the 2020/21 Spending Plan for the Education Protection Account.
Mrs Taylor moved, seconded by Mr. Geiger to approve Resolution #2019-20-12 and the 2020/21 Spending Plan for the Education Protection Account.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
ABSTAIN: None
3. **(Action)** Approve Resolution #2019-20-13 Reinstatement of Special Reserve for Capital Outlay Projects (Fund 40).
Mrs. Knight moved, seconded by Mr. Geiger to approve Resolution #2019-20-13 Reinstatement of Special Reserve for Capital Outlay Projects (Fund 40).
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
ABSTAIN: None
4. **(Action)** Approve Resolution #2019-20-14 Reinstatement of Deferred Maintenance Fund (Fund 14).
Mr. Geiger moved, seconded by Mrs. Taylor to approve Resolution #2019-20-14 Reinstatement of Deferred Maintenance Fund (Fund 14).
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
ABSTAIN: None
5. **(Action)** Approve the Willows Unified School District's 2020/21 Original Budget. Since the California State Legislature will be making budget revisions on June 15, 2020, the Board did not take action. They requested a special meeting be held for the budget adoption on June 24, 2020, at 7:00 p.m., so the budget and accompanying Multi-Year Projection can be updated to reflect the anticipated changes.
6. **(Information/Discussion)** Disclosure of Reserves in Excess of Minimum Requirement. Information only – no action taken.
7. **(Action)** Approve Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2020/21 school year.
Mr. Geiger moved, seconded by Mrs. Taylor to approve Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2020/21 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
ABSTAIN: None

8. **(Action)** Approve Agreement for Professional Services between WUSD and Infinity Communications and Consulting for Category One E-Rate Consulting Services.
Mr. Geiger moved, seconded by Mrs. Knight to approve Agreement for Professional Services between WUSD and Infinity Communications and Consulting for Category E-Rate Consulting Services.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
ABSTAIN: None

8. **ANNOUNCEMENTS**

- 8.1 The next Regular Board Meeting will be held on August 6, 2020, at 7:00 p.m.
8.2 School Starts on August 13, 2020.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** – No comments

At 8:45 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 8:55 p.m.

- 10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management and, Confidential.
10.2 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session.

At 9:25 p.m. the meeting reconvened to Open Session. President Parisio reported out:

- Item 10.1: Update given to the Board.
Item 10.2: Evaluation of Superintendent was given.

12. **ADJOURNMENT**

Meeting was adjourned at 9:26 p.m.